



ALLIANCE FOR COMMUNITY TRANSFORMATIONS

PO Box 2075, Mariposa, CA 95338, (209) 742-6456, www.alliance4community.org

Job Title:	UC Merced Campus Advocate/Educator	Job Category:	Community
Classification:	Community Based Services	WC Code #:	8742
Location:	VCC Office	Travel Required:	Yes
Level/Salary Range:	\$19.00/hr	Position Type:	Full time; 40 hours per week
HR Contact:	Denise Conway	Phone:	(209) 742 - 6456
Name:		Date of Hire:	
Immediate Supervisor:	Campus Coordinator		
Benefits:	10 Paid holidays, 152 hours Paid Time Off per year, Cafeteria Plan with Health, Dental, Life, and Retirement Benefits Options.		

Applications Accepted By:

E-mail:

applications@alliance4you.org
Subject Line: UC Merced Campus Advocate/Educator

Job Description

Role and Responsibilities

This position will be responsible for providing crisis intervention and advocacy services to survivors of domestic violence, sexual assault, human trafficking, and stalking on the University of California, Merced (UC Merced) Campus. The position will also work with VCC and UC Merced staff on outreach activities, training education, presentations, and assist in community organizing around the issue of sexual assault, domestic violence, human trafficking, and stalking in our community. The position will be responsible for learning the University of California state-wide policies and procedures and accommodations related to issues of gender-based violence. The position will be responsible for filling indirect services to victims of domestic violence, human trafficking, and/or sexual assault, which includes crisis intervention and emergency response throughout Merced County when needed, with some after-hours on-call duties. Bilingual/bicultural preferred. Must have a clean driving record and have had a driver's license for at least 5 years. Must show vaccination record upon hire.

Crisis Intervention and Advocacy:

- Provide crisis intervention on the hotline or in-person to victims of domestic violence, sexual assault, human trafficking, and stalking.
- Provide accompaniment, advocacy, and case management services as needed.
- Provides education and interaction with staff and faculty on issues related to survivors and their healing.
- Collaborate with UC Merced campus partners and University of California counterparts in doing advocacy.
- Provide peer counseling and legal services to victims as needed.
- Provide assessments for other VCC services, including shelter and other legal services and referrals as appropriate.
- Responsible for referring individuals to appropriate community resources for additional assistance and counseling.
- Provide consultation and expertise to community partners regarding domestic violence, sexual assault, human trafficking, and stalking.
- Responsible for completing documentation of services and reports in a timely fashion.
- Provide culturally appropriate services and referrals. Coordinates with interpretation services.
- Other duties as assigned.





ALLIANCE FOR COMMUNITY TRANSFORMATIONS

PO Box 2075, Mariposa, CA 95338, (209) 742-6456, www.alliance4community.org

Community Outreach/Education:

- Provide interactive presentations and training on domestic violence, sexual, human trafficking, and stalking and procedures, protocols, and agency services. These presentations may be after hours or on weekends.
- Research and develop an appropriate curriculum for presentations and training that promotes audience participation and focuses on a proper response, prevention, and ending violence of any kind.
- Assist with research and development of support group curriculum and identifying resources for individuals seeking Valley Crisis Center services.
- May serve as a liaison with community groups, offering presentations about Valley Crisis Center.
- Work to secure collaborative relationships with other community partners, both on campus and among the community, to organize events promoting domestic violence and sexual assault awareness and prevention.
- Represents the agency in the community professionally and competently.

Administrative Duties:

- Monitoring program activities to ensure compliance with the program's funding sources.
- Work with VCC's Program Director to track numbers, statistical information, types of presentations given each quarter, and program outcomes.
- Provide support to VCC with outreach, administrative, and development projects as needed.

Qualifications and Education Requirements

Knowledge of:

- Knowledge Sexual Assault, Domestic Violence, Human Trafficking, and Stalking
- Prevention Education Principles and Strategies
- Peer Counseling and Crisis Intervention techniques preferred
- Computers and Software Programs (Word; Excel; Internet)

Ability to:

- Communicate effectively orally and electronically in writing with individuals and groups from various age groups and backgrounds.
- Demonstrate competency with computer programs.
- Must possess strong public speaking skills.
- Organize and prioritize tasks according to deadlines and client needs.
- Work effectively with limited supervision, high stress, and rapidly changing situations and circumstances.
- Demonstrate sensitivity to the cultural and ethnic diversity of the service population.

Physical Requirements:

- Facility to sit at a desk, conference table, or in meeting rooms of various configurations for extended amounts of time.





ALLIANCE FOR COMMUNITY TRANSFORMATIONS

PO Box 2075, Mariposa, CA 95338, (209) 742-6456, www.alliance4community.org

- Facility to see, read, and distinguish instructional material, rules and policies, and other printed matter.
- Facility to hear and understand speech at normal room levels and to hear and understand speech on the telephone.
- Facility to speak in audible tones so that others may understand clearly in normal conversations and on the telephone.
- Physical agility to lift and carry up to 20 pounds.
- Physical agility to push/pull, squat, twist, and turn.
- Mental acuity to perform the essential functions of this position in an accurate, neat, timely fashion: to make sound judgments and decisions and to evaluate the results of decisions and judgments.

Note:
 This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job. Alliance adheres to the provisions of ADA regarding reasonable accommodation procedures.

Alliance for Community Transformations Values: Confidentiality, Safety, Equality, Respect, Empowerment, Personal & Professional Responsibility, Social Change Through Education & Advocacy and Sustaining Ourselves & Our Communities.

Alliance for Community Transformations is an equal opportunity, affirmative action employer. All qualified applicants will be considered regardless of race, color, religion, ancestry, national origin, age, gender, marital status, sexual orientation, medical condition or physical disability.

Reviewed By:		Date:	
Approved By:		Date:	
Initial Job Description Date:	10/23/15	Revised Job Description Date:	9.28.21

*** Upon Hire, this will be signed and dated by the applicant. ***

 Signature

 Date

